



CHECKLIST FOR CONN. GEN. STAT. § 10a-55m(f)
SEXUAL VIOLENCE REPORT
2018 SUBMISSION

INSTITUTION INFORMATION

Name: Quinebaug Valley Community College
Contact: Paul Martland, Dean
Reporting Office/Department: Administration/HR
Report Year: 2018 (calendar year 2017)

NARRATIVE

Institution's narrative explaining the reported sexual violence statistics and data, including:

- ☒ Brief introduction about the institution, its history, its population and its efforts to ensure a safe and comfortable learning environment with respect to sexual violence.
- ☒ Concise and informative explanation of reportable sexual violence statistics and data, including clarification of number of incidents, reports, disclosures, discipline, and final outcomes.

Note:

POLICIES

Institution's most recent policies regarding sexual assault, stalking, and intimate partner violence.*

- ☒ BOR/CSCU Sexual Misconduct Reporting, Support Services and Processes Policy (Effective 6/16/2016)
- ☒ BOR/CSCU Policy on Consensual Relationships (Effective 10/20/2016)
- ☒ BOR/CSCU Policy Regarding Reporting Suspected Abuse or Neglect of a Child (Effective 1/10/2015)
- ☒ BOR/CSCU Student Code of Conduct (Effective 6/16/2016)

Note: * It is permissible to reference links to the above-listed policies in institution reports. BOR policies are listed on the following web page: <http://www.ct.edu/regents/policies>.

WRITTEN NOTIFICATION

☒ Institution's most recent concise written notification of the rights and options of a student or employee who reports or discloses an alleged violation of its sexual assault, stalking and intimate partner violence policy or policies.

SEXUAL VIOLENCE STATISTICS AND DATA

Institution reports containing the following statistics and data on sexual assault, stalking, and intimate partner violence for the preceding calendar year:

(See Conn. Gen. Stat. § 10a-55m(f) Reportable Statistics and Data Template)

- ☒ The number and type of sexual assault, stalking and intimate partner violence prevention, awareness and risk reduction programs at the institution
- ☒ The number of confidential or anonymous reports or disclosures to the institution of sexual assault, stalking and intimate partner violence
- ☒ The type of sexual assault, stalking and intimate partner violence prevention and awareness campaigns held by the institution
- ☒ The number of disciplinary cases at the institution related to sexual assault, stalking and intimate partner violence
- ☒ The number of incidences of sexual assault, stalking and intimate partner violence reported or disclosed to such institution
- ☒ The final outcome of all disciplinary cases at the institution related to sexual assault, stalking and intimate partner violence, including, but not limited to, the outcome of any appeals of such final outcome, to the extent reporting on such outcomes does not conflict with federal law

PUBLIC AWARENESS, PREVENTION, AND RISK REDUCTION INFORMATION

Public awareness, prevention, and risk reduction information submitted by institution:

- ☐ Brochures
- ☐ Handbooks/Booklets/Pamphlets
- ☐ Bulletin Boards Information
- ☒ Flyers
- ☒ Online Statements of Campus Safety and Support Services (e.g., Women's Centers, etc.)
- ☒ PowerPoint Presentations

OTHER SUPPLEMENTAL INFORMATION

Supplemental information submitted by institution:

- ☐ Public Safety Materials
- ☒ Institution Sexual Violence Reporting Procedures
- ☒ Institution Sexual Violence Forms
- ☐ Redacted Sample of Investigation Results
- ☐ Sexual Violence Website Information
- ☐ Documentation of Training Offerings, if available, including number of participants
- ☐ Other Sexual Violence Reports
- ☐ Other Supplemental Material

Quinebaug Valley community College

Annual Report on the Implementation of Public Act 14-11

Progress Narrative

During calendar year 2017, the College continued its efforts to fully implement the provisions of Connecticut Public Act 14-11, "An Act Concerning Sexual Assault, Stalking and Intimate Partner Violence on Campus"; the Federal "Violence Against Women Reauthorization Act of 2013"; and the new requirements of the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998. Quinebaug Valley Community College is committed to fulfilling its duty under these laws to provide a safe environment for students, faculty, staff and visitors.

Building upon its 2016 efforts, the College has continued and strengthened its permanent compliance infrastructure. QVCC continues to partner with the Sexual Assault Crisis Center of Eastern Connecticut (SACCEC) to provide assistance, advocacy, emotional support and counseling to victims of sexual violence. The College also renewed its partnership with United Services, Inc. to provide similar support services for victims of domestic violence. Both third party vendors provide services to victims with the highest level of confidentiality allowed under State and Federal laws. Support services at the third party vendors are accessible to victims by telephone hotlines on a 24/7 basis. Representatives from each vendor serve as members of QVCC's Campus Resource Team and provide on campus training opportunities to QVCC students, faculty and staff (See attachments 1A and 1B for copies of the MOAs with each provider).

QVCC's Campus Resource Team (CRT) was very active in 2017. The internal team met once in the spring 2017 semester and once in the fall 2017 semester. The full CRT, including representatives from the third party providers and local law enforcement agencies, met once in the spring semester and once in the fall semester. (See attachment 2 for a CRT membership list).

During the spring semester, the team facilitated awareness training and programs. In February, faculty member Heath Hightower conducted a seminar with students, "What's Love Got to Do with It" to promote healthy relationships. Also in February we conducted a "Red Flag Campaign" where posters were displayed around campus to raise awareness about the warning signs of stalking and intimate partner violence. In April representatives from the Sexual Assault Crisis Center of CT was on campus to meet students and promote sexual assault awareness and resources for survivors.

At the first staff meeting of the fall semester, the College's policies regarding proper procedures for handling student disclosures of sexual assault, intimate partner violence, and stalking, were reviewed with faculty and staff. System policies are available online at www.ct.edu/regents/policies. Copies of the College's current disclosure protocol, disclosure

tracking forms, and a list of resources available to students were provided to all faculty and staff members. (See copies in attachment 3).

Additional team activities during the fall semester included a Safe Zone Train-the-Trainer event and a "National Coming Out day" information session in October. Both of these events were geared toward raising awareness of the difficulties faced by LGBTQIA students on college campuses. In December, Bystander Intervention training was conducted for students by CRT members who had received training under the S.A.F.E. grant. The goal of this training was to teach students to assist, intervene, and/or report if they witness an assault/harassment situation. Most importantly CRT members were able to attend a number of training sessions under the auspices of the S.A.F.E. grant. This consortium grant was received by the CSCU system to reduce domestic violence, dating violence, sexual assault, and stalking. The grant has paid for a number of training sessions for CRT members during 2017 and 2018. A list of the training sessions held in the fall semester is attached.

Throughout the year, information about resources available to victims of sexual assault, domestic violence, and stalking was available on Campus Resource Boards and Rainbow Resource Boards on campus.

In 2017, QVCC did have one incident of improper touching of a student by another student. This incident has been reported as a sexual assault incident in the reportable statistics section of this report. The responsible student was suspended after investigation under the procedures outlined in the student code of conduct. The CRT was made aware of protective/restraining orders involving students as the protectee. Security guards and relevant staff were made aware of the orders as needed.

The College continued its partnership with a third party security firm to provide guards on campus from 7:00 a.m. until 10:00 p.m. The guards provide on-site patrolling as well as monitoring of the security camera system, responding to events as necessary. Our security guards are not armed. We rely on Troop D of the CT State Police to respond to serious incidents. We have an excellent relationship with Troop D and their station is located less than five minutes away.

QVCC is proud of its continuing progress during 2017 to comply with the requirements of PA 14-11 and look forward to updating the Legislature one year from now.



SEXUAL VIOLENCE REPORTABLE STATISTICS AND DATA

CSCU INSTITUTION: Quinebaug Valley Community College

REPORTING OFFICE/DEPARTMENT: Administration/HR

INSTITUTION CONTACT: Paul Martland, Dean

YEAR: 2018

I. SEXUAL VIOLENCE* PREVENTION, AWARENESS, AND RISK REDUCTION PROGRAMS:			
Program Category	Number of Programs:		
	<i>Prevention:</i>	<i>Awareness:</i>	<i>Risk Reduction:</i>
<i>Sexual Assault</i>		5	
<i>Stalking</i>		5	
<i>Intimate Partner Violence</i>		5	
<i>Program Types: (List and Describe Each Program Type)</i>			
<ol style="list-style-type: none"> 1. February 2017: Red Flag Campaign – posters hung around campus with “red flags” indicating the warning signs of stalking and intimate partner violence. 2. February 2017: “What’s Love Got to Do with It?” seminar conducted by faculty member Heath Hightower, to promote healthy relationships. 3. April 12, 2017: Maria from Sexual Assault Crisis Center of CT set up a table in the Student Success Center to promote sexual assault awareness and resources for survivors. 4. December 5, 2017: Bystander Intervention Training conducted by Jenn Cournoyer and Karla Desjardins to teach students techniques to assist, intervene and/or report if they witness an assault/harassment situation. 5. All year 2017: Not Anymore training – online training to promote awareness of sexual assault, stalking and intimate partner violence situations. 			

II. SEXUAL VIOLENCE PREVENTION AND AWARENESS CAMPAIGNS:		
Campaign Category	Number of Campaigns:	
	<i>Prevention:</i>	<i>Awareness:</i>
<i>Sexual Assault</i>		
<i>Stalking</i>		
<i>Intimate Partner Violence</i>		
<i>Campaign Types:</i>		

(List and Describe Each Campaign Type)

III. TOTAL REPORTED INCIDENTS OF SEXUAL VIOLENCE:		
Incident Category	Number of Incidents Reported:	Number of Incidents Disclosed:
Sexual Assault	1	3 (2 of 3 were harassment, not assault)
Stalking		1
Intimate Partner Violence		5 (all domestic violence)

IV.a. DISCIPLINARY CASES AND FINAL OUTCOMES OF DISCIPLINARY CASES RELATING TO SEXUAL VIOLENCE (STUDENTS):								
Case Category	Total Number of Cases:	Final Outcome:						
		Warning:	Probation:	Suspension:	Expulsion:	Persona Non Grata (PNG):	Sanctions/ Sexual Violence Remediation:	Other:
Sexual Assault				1				
Stalking								
Intimate Partner Violence								

IV.b. FINAL OUTCOMES OF APPEALS OF ORIGINAL OUTCOMES OF CASES RELATING TO SEXUAL VIOLENCE (STUDENTS):			
Appeal Category	Total Number of Cases:	Outcome of Appeal Decision:	
		Upheld:	Overtured:
Sexual Assault			
Stalking			
Intimate Partner Violence			

V.a. DISCIPLINARY CASES AND FINAL OUTCOMES OF DISCIPLINARY CASES RELATING TO SEXUAL VIOLENCE (EMPLOYEES):		
Case		Final Outcome:

Category	Total Number of Cases:	Reprimand:	Education/ Training:	Administrative Leave:	Termination:	Other:
<i>Sexual Assault</i>						
<i>Stalking</i>						
<i>Intimate Partner Violence</i>						

V.b. FINAL OUTCOMES OF APPEALS OF ORIGINAL OUTCOMES OF CASES RELATING TO SEXUAL VIOLENCE (EMPLOYEES):		
Appeal Category	Outcome of Appeal Decision:	
	<i>Upheld:</i>	<i>Overturned:</i>
<i>Sexual Assault</i>		
<i>Stalking</i>		
<i>Intimate Partner Violence</i>		

VI. TOTAL ANONYMOUS OR CONFIDENTIAL SEXUAL VIOLENCE REPORTS OR DISCLOSURES TO THE INSTITUTION:				
Category	Number of Reports:		Number of Disclosures:	
	<i>Anonymous:</i>	<i>Confidential:</i>	<i>Anonymous:</i>	<i>Confidential:</i>
<i>Sexual Assault</i>				
<i>Stalking</i>				
<i>Intimate Partner Violence</i>				

"Sexual Violence" was used aggregately to encompass sexual assault, stalking, and intimate partner violence, as defined by C.G.S. The full text of each of the above reportables is as follows:

- I. A copy of its most recent policies regarding sexual assault, stalking and intimate partner violence;
- II. A copy of its most recent concise written notification of the rights and options of a student or employee who reports or discloses an alleged violation of its sexual assault, stalking and intimate partner violence policy or policies;
- III. The number and type of sexual assault, stalking and intimate partner violence prevention, awareness and risk reduction programs at the institution;
- IV. The type of sexual assault, stalking and intimate partner violence prevention and awareness campaigns held by the institution;

- V. The number of incidences of sexual assault, stalking and intimate partner violence reported or disclosed to such institution;
- VI. The number of confidential or anonymous reports or disclosures to the institution of sexual assault, stalking and intimate partner violence;
- VII. The number of disciplinary cases at the institution related to sexual assault, stalking and intimate partner violence; and
- VIII. The final outcome of all disciplinary cases at the institution related to sexual assault, stalking and intimate partner violence, including, but not limited to, the outcome of any appeals of such final outcome, to the extent reporting on such outcomes does not conflict with federal law.

STATUTORY REFERENCES AND DEFINITIONS

SEXUAL ASSAULT

Sec. 53a-70. Sexual assault in the first degree: Class B or A felony. (a) A person is guilty of sexual assault in the first degree when such person (1) compels another person to engage in sexual intercourse by the use of force against such other person or a third person, or by the threat of use of force against such other person or against a third person which reasonably causes such person to fear physical injury to such person or a third person, or (2) engages in sexual intercourse with another person and such other person is under thirteen years of age and the actor is more than two years older than such person, or (3) commits sexual assault in the second degree as provided in section 53a-71 and in the commission of such offense is aided by two or more other persons actually present, or (4) engages in sexual intercourse with another person and such other person is mentally incapacitated to the extent that such other person is unable to consent to such sexual intercourse.

(b) (1) Except as provided in subdivision (2) of this subsection, sexual assault in the first degree is a class B felony for which two years of the sentence imposed may not be suspended or reduced by the court or, if the victim of the offense is under ten years of age, for which ten years of the sentence imposed may not be suspended or reduced by the court.

(2) Sexual assault in the first degree is a class A felony if the offense is a violation of subdivision (1) of subsection (a) of this section and the victim of the offense is under sixteen years of age or the offense is a violation of subdivision (2) of subsection (a) of this section. Any person found guilty under said subdivision (1) or (2) shall be sentenced to a term of imprisonment of which ten years of the sentence imposed may not be suspended or reduced by the court if the victim is under ten years of age or of which five years of the sentence imposed may not be suspended or reduced by the court if the victim is under sixteen years of age.

(3) Any person found guilty under this section shall be sentenced to a term of imprisonment of at least ten years, a portion of which may be suspended, except as provided in subdivisions (1) and (2) of this subsection, or a term of imprisonment and a period of special parole pursuant to subsection (b) of section 53a-28 which together constitute a sentence of at least ten years. Notwithstanding the provisions of subsection (a) of section 53a-29 and except as otherwise provided in this subsection, a court may suspend a portion of a sentence imposed under this subsection and impose a period of supervised probation pursuant to subsection (f) of section 53a-29.

Sec. 53a-71. Sexual assault in the second degree: Class C or B felony. (a) A person is guilty of sexual assault in the second degree when such person engages in sexual intercourse with another person and: (1)

Such other person is thirteen years of age or older but under sixteen years of age and the actor is more than three years older than such other person; or (2) such other person is impaired because of mental disability or disease to the extent that such other person is unable to consent to such sexual intercourse; or (3) such other person is physically helpless; or (4) such other person is less than eighteen years old and the actor is such person's guardian or otherwise responsible for the general supervision of such person's welfare; or (5) such other person is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over such other person; or (6) the actor is a psychotherapist and such other person is (A) a patient of the actor and the sexual intercourse occurs during the psychotherapy session, (B) a patient or former patient of the actor and such patient or former patient is emotionally dependent upon the actor, or (C) a patient or former patient of the actor and the sexual intercourse occurs by means of therapeutic deception; or (7) the actor accomplishes the sexual intercourse by means of false representation that the sexual intercourse is for a bona fide medical purpose by a health care professional; or (8) the actor is a school employee and such other person is a student enrolled in a school in which the actor works or a school under the jurisdiction of the local or regional board of education which employs the actor; or (9) the actor is a coach in an athletic activity or a person who provides intensive, ongoing instruction and such other person is a recipient of coaching or instruction from the actor and (A) is a secondary school student and receives such coaching or instruction in a secondary school setting, or (B) is under eighteen years of age; or (10) the actor is twenty years of age or older and stands in a position of power, authority or supervision over such other person by virtue of the actor's professional, legal, occupational or volunteer status and such other person's participation in a program or activity, and such other person is under eighteen years of age; or (11) such other person is placed or receiving services under the direction of the Commissioner of Developmental Services in any public or private facility or program and the actor has supervisory or disciplinary authority over such other person.

(b) Sexual assault in the second degree is a class C felony or, if the victim of the offense is under sixteen years of age, a class B felony, and any person found guilty under this section shall be sentenced to a term of imprisonment of which nine months of the sentence imposed may not be suspended or reduced by the court.

Sec. 53a-72a. Sexual assault in the third degree: Class D or C felony. (a) A person is guilty of sexual assault in the third degree when such person (1) compels another person to submit to sexual contact (A) by the use of force against such other person or a third person, or (B) by the threat of use of force against such other person or against a third person, which reasonably causes such other person to fear physical injury to himself or herself or a third person, or (2) engages in sexual intercourse with another person whom the actor knows to be related to him or her within any of the degrees of kindred specified in section 46b-21.

(b) Sexual assault in the third degree is a class D felony or, if the victim of the offense is under sixteen years of age, a class C felony.

Sec. 53a-73a. Sexual assault in the fourth degree: Class A misdemeanor or class D felony. (a) A person is guilty of sexual assault in the fourth degree when: (1) Such person subjects another person to sexual contact who is (A) under thirteen years of age and the actor is more than two years older than such other person, or (B) thirteen years of age or older but under fifteen years of age and the actor is more than three years older than such other person, or (C) mentally incapacitated or impaired because of mental disability or disease to the extent that such other person is unable to consent to such sexual contact, or (D) physically helpless, or (E) less than eighteen years old and the actor is such other person's guardian or otherwise responsible for the general supervision of such other person's welfare, or (F) in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over such other person; or (2) such person subjects another person to sexual contact without such other

person's consent; or (3) such person engages in sexual contact with an animal or dead body; or (4) such person is a psychotherapist and subjects another person to sexual contact who is (A) a patient of the actor and the sexual contact occurs during the psychotherapy session, or (B) a patient or former patient of the actor and such patient or former patient is emotionally dependent upon the actor, or (C) a patient or former patient of the actor and the sexual contact occurs by means of therapeutic deception; or (5) such person subjects another person to sexual contact and accomplishes the sexual contact by means of false representation that the sexual contact is for a bona fide medical purpose by a health care professional; or (6) such person is a school employee and subjects another person to sexual contact who is a student enrolled in a school in which the actor works or a school under the jurisdiction of the local or regional board of education which employs the actor; or (7) such person is a coach in an athletic activity or a person who provides intensive, ongoing instruction and subjects another person to sexual contact who is a recipient of coaching or instruction from the actor and (A) is a secondary school student and receives such coaching or instruction in a secondary school setting, or (B) is under eighteen years of age; or (8) such person subjects another person to sexual contact and (A) the actor is twenty years of age or older and stands in a position of power, authority or supervision over such other person by virtue of the actor's professional, legal, occupational or volunteer status and such other person's participation in a program or activity, and (B) such other person is under eighteen years of age; or (9) such person subjects another person to sexual contact who is placed or receiving services under the direction of the Commissioner of Developmental Services in any public or private facility or program and the actor has supervisory or disciplinary authority over such other person.

(b) Sexual assault in the fourth degree is a class A misdemeanor or, if the victim of the offense is under sixteen years of age, a class D felony.

SEXUAL ASSAULT/INTIMATE PARTNER VIOLENCE

Sec. 10a-55m. (a) (1) "*Affirmative Consent*" means an active, clear and voluntary agreement by a person to engage in sexual activity with another person.

Sec. 10a-55m. (a) (5) "*Intimate partner violence*" means any physical or sexual harm against an individual by a current or former spouse of or person in a dating relationship with such individual that results from any action by such spouse or such person that may be classified as a sexual assault under section 53a-70, 53a-70a, 53a-70b, 53a-71, 53a-72a, 53a-72b or 53a-73a, stalking under section 53a-181c, 53a-181d or 53a-181e, or family violence as designated under section 46b-38h.

Sec. 53a-70b. Sexual assault in spousal or cohabiting relationship: Class B felony. (a) For the purposes of this section:

(1) "Sexual intercourse" means vaginal intercourse, anal intercourse, fellatio or cunnilingus between persons regardless of sex. Penetration, however slight, is sufficient to complete vaginal intercourse, anal intercourse or fellatio and does not require emission of semen. Penetration may be committed by an object manipulated by the actor into the genital or anal opening of the victim's body; and

(2) "Use of force" means: (A) Use of a dangerous instrument; or (B) use of actual physical force or violence or superior physical strength against the victim.

(b) No spouse or cohabitor shall compel the other spouse or cohabitor to engage in sexual intercourse by the use of force against such other spouse or cohabitor, or by the threat of the use of force against such other spouse or cohabitor which reasonably causes such other spouse or cohabitor to fear physical injury.

(c) Any person who violates any provision of this section shall be guilty of a class B felony for which two years of the sentence imposed may not be suspended or reduced by the court.

STALKING

Sec. 53a-181c. *Stalking in the first degree: Class D felony.* (a) A person is guilty of stalking in the first degree when such person commits stalking in the second degree as provided in section 53a-181d and (1) such person has previously been convicted of a violation of section 53a-181d, or (2) such conduct violates a court order in effect at the time of the offense, or (3) the other person is under sixteen years of age.

(b) Stalking in the first degree is a class D felony.

Sec. 53a-181d. *Stalking in the second degree: Class A misdemeanor.* (a) For the purposes of this section, "course of conduct" means two or more acts, including, but not limited to, acts in which a person directly, indirectly or through a third party, by any action, method, device or means, (1) follows, lies in wait for, monitors, observes, surveils, threatens, harasses, communicates with or sends unwanted gifts to, a person, or (2) interferes with a person's property.

(b) A person is guilty of stalking in the second degree when:

(1) Such person knowingly engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for such person's physical safety or the physical safety of a third person; or
(2) Such person intentionally, and for no legitimate purpose, engages in a course of conduct directed at a specific person that would cause a reasonable person to fear that such person's employment, business or career is threatened, where (A) such conduct consists of the actor telephoning to, appearing at or initiating communication or contact at such other person's place of employment or business, provided the actor was previously and clearly informed to cease such conduct, and (B) such conduct does not consist of constitutionally protected activity.

(c) Stalking in the second degree is a class A misdemeanor.

Sec. 53a-181e. *Stalking in the third degree: Class B misdemeanor.* (a) A person is guilty of stalking in the third degree when he recklessly causes another person to reasonably fear for his physical safety by wilfully and repeatedly following or lying in wait for such other person.

(b) Stalking in the third degree is a class B misdemeanor.

PROGRAMMING:

Sec. 10a-55m. (a) (2) "*Awareness programming*" means institutional action designed to inform the campus community of the affirmative consent standard used pursuant to subdivision (1) of subsection (b) of this section, and communicate the prevalence of sexual assaults, stalking and intimate partner violence, including the nature and number of cases of sexual assault, stalking and intimate partner violence reported at or disclosed to each institution of higher education in the preceding three calendar years, including, but not limited to, poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars or panel discussions;

Sec. 10a-55m. (a) (6) "*Primary prevention programming*" means institutional action and strategies intended to prevent sexual assault, stalking and intimate partner violence before it occurs by means of changing social norms and other approaches, including, but not limited to, poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars or panel discussions;

"Risk Reduction"

“*Risk Reduction*” is not statutorily defined. However, the Federal regulations for the Violence Against Women Act amendments to the Clery Act (VAWA), provides the following definition:

- Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

While VAWA’s definition is criticized as implying that victims can prevent sexual violence by participating in risk reduction programs, it is still helpful in categorizing institution’s sexual violence programs and initiatives for reporting purposes. Examples of risk reduction programs related to sexual violence include, but are not limited to, the following: blue safety lights on campus, self-defense classes, safety tips, bystander intervention techniques, the buddy system, rape whistles, and related educational programing.

CONCERNING “REPORTS” vs. “DISCLOSURES” IN PART IV OF THE AFOREMENTIONED:

A ***disclosure*** is a communication of an incident of sexual violence not accompanied with a request for an investigation or adjudication, although there may be a request for accommodations and referral to services.

A ***report*** is a disclosure accompanied by an immediate request for an investigation and adjudication.

Please direct all inquiries concerning this handbook to
Gregory F. Daniels, Assistant Counsel,
Connecticut State Colleges and Universities,
at 860-723-0018 or DanielsG@ct.edu.

Final

AGREEMENT
BETWEEN
QUINEBAUG VALLEY COMMUNITY COLLEGE
AND
SEXUAL ASSAULT CRISIS CENTER OF EASTERN CONNECTICUT, INC.

This AGREEMENT is entered into between the Sexual Assault Crisis Center of Eastern Connecticut, Inc. (SACCEC) and Quinebaug Valley Community College (QVCC) for the period of two years beginning on the date upon which the last authorized signature is affixed hereto. This AGREEMENT applies only to the provision of sexual assault victim intervention for victims of sexual assault who request or are in need of such counseling or services.

1. Purpose: The purpose of this AGREEMENT is to document the understanding between the above-mentioned parties regarding the implementation of advocacy, crisis intervention and counseling services for Quinebaug Valley Community College students, employees and faculty.

2. Background: With respect to and for the purpose of being in compliance with the requirements of Connecticut Public Act No. 14-11, AN ACT CONCERNING SEXUAL ASSAULT, STALKING AND INTIMATE PARTNER VIOLENCE ON CAMPUS and The Campus Sexual Violence Elimination Act, or Campus SaVE Act, (amendment to the federal Jeanne Clery Act, it is recognized that victims of sexual assault need assistance which requires specialized training and skills and which is available through a community-based organization. Thus, to fill QUINEBAUG VALLEY COMMUNITY COLLEGE's commitment to its students and personnel and avoid duplication of services, QUINEBAUG VALLEY COMMUNITY COLLEGE and SACCEC agree to work in partnership to assist victims of sexual assault.

3. Scope: The program is intended to provide assistance, advocacy, emotional support and information to victims of sexual assault during medical, investigative and legal procedures, and to insure that victims understand and can anticipate these procedures. In addition, the program is intended to inform victims of the availability of appropriate follow-up care. This AGREEMENT does not create additional jurisdiction or limit or modify existing jurisdiction vested in the parties. This AGREEMENT is not to be construed, in any way, as requiring QUINEBAUG VALLEY COMMUNITY COLLEGE to expend funds or incur expenses.

4. Responsibilities:

a. It will be the responsibility of QUINEBAUG VALLEY COMMUNITY COLLEGE to disseminate the information contained in this AGREEMENT to appropriate QUINEBAUG VALLEY COMMUNITY COLLEGE personnel, to train appropriate personnel to contact SACCEC in cases of sexual assault and to designate a point of contact to coordinate with SACCEC. QUINEBAUG VALLEY COMMUNITY COLLEGE will provide SACCEC with current information concerning QUINEBAUG VALLEY COMMUNITY COLLEGE's policies regarding sexual assault reporting and sexual violence survivor support.

b. In compliance with CT Public Act No. 14-11, section 3(a) it will be the responsibility of QUINEBAUG VALLEY COMMUNITY COLLEGE to establish and maintain a campus resource team (CRT).

c. It will be the responsibility of SACCEC to respond to incidents of sexual violence which occur on QUINEBAUG VALLEY COMMUNITY COLLEGE property or involve QUINEBAUG VALLEY COMMUNITY COLLEGE students or faculty within a reasonable time frame of a request, to help the victims understand the administrative, medical, investigative and legal processes so that they are prepared to cope with these complex systems and be able to make informed decisions; to provide medical and legal accompaniment and support; and to advise victims how to access professional counseling.

d. It will be the responsibility of SACCEC to serve as a member of the campus resource team, in compliance with CT Public Act No. 14-11, section 3(b).

5. Additional Requirements: The privacy of victims shall be protected. The victim's identity shall not be disclosed to the general public without the consent of the victim or as required by law. SACCEC is not required to provide information to QUINEBAUG VALLEY COMMUNITY COLLEGE regarding the victim's identity.

6. Points of Contact:

a. **QUINEBAUG VALLEY COMMUNITY COLLEGE:**

Dennis Sidoti, Director of Human Resources, EEO Officer & Title IX Coordinator
860-932-4151

Email: dsidoti@qvcc.edu

b. **SACCEC:**

Georgette J. Katin, Executive Director
860-456-3595

Email: gkatin@snet.net

7. Modification and termination: This AGREEMENT shall be reviewed every two (2) years by both parties prior to the bi-yearly anniversary of the date upon which the last signature is affixed to this AGREEMENT. Unless modified or terminated pursuant to the terms of this provision, this AGREEMENT shall continue for additional and subsequent years thereafter.

This AGREEMENT may be modified or supplemented as needed and may be terminated at any time by mutual written consent of both parties. A 60-day written notice of modification or termination shall be delivered prior to such action.


8. Effective date: This AGREEMENT is effective on the date the last signature is affixed and shall remain in effect until modified or terminated.



Dennis Sidoti, Dir of HR, EEO Officer, Title IX Coord.
Quinebaug Valley Community College

10-10-2014

Date



Georgette J. Katin, Executive Director
Sexual Assault Crisis Center of Eastern CT, Inc.

10-10-2014

Date

Quinebaug Valley Community College

Campus Resource Team

FY18 Membership

1. QVCC Members

- | | |
|---------------------|--|
| a. Karla Desjardins | Associate Director of Human Resources |
| b. Heath Hightower | Assoc. Professor, Human Services Program Coordinator |
| c. Amy Kacerik | Director of Student Services |
| d. Mark Lowe | Asst. Professor |
| e. Paul Martland | Dean of Administration, HR Director, & Title IX Coord. |
| f. QVCC Student | (to be confirmed) |
| g. Kim Rich | Director of Financial Aid |
| h. Alfred Williams | Dean of Academic Affairs and Student Services |
| i. Jenn Cournoyer | Director of Library Services |
| j. Michelle Jones | Student Services Assistant |

2. Third Party Service Providers

- | | |
|--------------------|---|
| a. Patti-Sue Brown | Sexual Assault Crisis Center of Eastern Connecticut |
| b. Maria Busineau | United Services, Inc. Domestic Violence Program |

3. Law Enforcement & Security

- | | |
|------------------------|-----------------------------------|
| a. Sgt. Daniel Deptula | Connecticut State Police, Troop D |
| b. David Tatro | Allied Barton Security |
| c. Vacancy | Willimantic Police Department |

Student-related Domestic and Sexual Violence Intervention Protocol

When students communicate that they want to discuss domestic and/or sexual violence concerns with you (administrator, faculty, and/or staff), please follow these steps:

1. Before a student shares details, please tell the student:

"I appreciate that you contacted me. Out of respect for you, I want you to know upfront that I am a mandated reporter. That means there are possible limits to what can remain private between us. If you indicate that you are going to hurt yourself, or someone else, we will need to include others in our conversation. This is to insure the safety and well-being of you and others."

***If the student declines to discuss their concern any further, please offer them a resource list, encourage them to seek assistance from a listed resource, and let them know that you are willing to help them connect to an appropriate resource.**

****If the student decides to share details with you, proceed to #2.**

2. Let the student know what their options are:
 - a. Discuss their concerns with an administrator
 - b. Seek medical evaluation and treatment if needed.
 - c. Contact local law enforcement officials
 - d. Contact local sexual and domestic violence support programs
 - e. Do nothing at this time.

***If you and the student are not sure what to do, contact an available administrator.**

****If an administrator is not immediately available, ask a campus security officer to contact an administrator.**

3. Document the student encounter by completing the domestic and sexual violence tracking form.

***This form should be completed by the administrator, faculty member, or staff member who last assisted the student with addressing their concern.**

4. Please submit all completed domestic and sexual violence tracking forms to Paul Martland

Reporting Options for Victims of Sexual Violence, Domestic Violence, or Stalking

- **QVCC Administrators, Faculty, and Staff**

Paul Martland	Dean of Administration	C225A	860-932-4124	pmartland@qvcc.edu
Alfred Williams	Dean of Academic Affairs & Student Services	E229A	860-932-4050	awilliams@qvcc.edu
Jo-Ann Black	Academic Division Director	E229B	860-932-4059	jblack@qvcc.edu
Louise Brown	Developmental Education Specialist	C151G	860-932-4299	lbrown1@qvcc.edu
Heath Hightower	Human Services Program Coordinator	E234E	860-932-4139	hhightower@qvcc.edu
Amy Kacerik	Director of Student Services	C151B	860-932-4104	akacerik@qvcc.edu
Randy Sanders	Interim Coordinator of the Willimantic Center		860-336-0907	rsanders@qvcc.edu

- **Area Hospitals**

Day Kimball Hospital	320 Pomfret St.	Putnam CT 06260	860-928-6541
Windham Hospital	112 Mansfield Ave.	Willimantic CT 06266	860-456-9116
Backus Hospital	326 Washington St.	Norwich CT 06360	860-889-8331
ProHealth Clinic at Day Kimball** (** extended hours & weekends)	320 Pomfret St.	Putnam CT 06260	888-344-0007

- **Law Enforcement Agencies**

CT State Police – Troop D	55 Westcott Rd.	Danielson CT	860-779-4900
Willimantic Police Department	22 Meadow St.	Willimantic CT	860-465-3135

- **Additional Resources for Veterans**

Veterans Crisis Hotline (available 24/7):	800-273-8255
Veterans Mental Health Crisis Hotline:	800-273-8255 – Press #1 (or text to 838255)

- **Important Information concerning confidentiality of reporting:**

College administrators, area hospitals, and law enforcement agencies will take all lawful steps to preserve confidentiality of any information reported by victims. However, all three groups have responsibilities under Federal and State laws that may require them under certain specific circumstances to disclose information about reported incidents. **As such these organizations cannot guarantee complete confidentiality of information reported to them.**

- **QVCC has contracts with two independent providers of counseling services who, by State law and Professional Ethics, can provide the highest level of confidentiality allowable under State and Federal laws.**

For Sexual Violence issues: **Sexual Assault Crisis Center of Eastern CT**
 90 South Park St. Willimantic CT 06266
 24 hour hotline – English 860-999-5545
 24 hour hotline – Spanish 860-568-8332

For Domestic Violence issues: **United Services Domestic Violence Program**
 132 Mansfield Ave. Willimantic CT 06266
 24 hour hotline 860-456-2261

- **If asked to do so, QVCC staff will assist victims in making contact with any of the above agencies**

QVCC Tracking form for Sexual Assault, Sexual Harassment, Stalking or Intimate Partner Violence Disclosure

Date: _____

To: Paul Martland, Dean of Administration & Title IX Coordinator

From: _____ Department _____

Name of Student/Employee _____ Banner ID _____

You may use initials only for Disclosure only. Identity will not be disclosed except in very limited circumstances

Your understanding of why the student/employee disclosed the information to you:

_____ **Disclosure only:** Share information without a request for conduct investigation

_____ **Seeking to initiate a formal investigation:** Action by the College is required

_____ **Seeking information on resources available at the College or elsewhere to help them deal with the issue.** If resources were provided to the student/employee please list them below:

Date of Report/Disclosure: _____

General Category of report/disclosure:

_____ Sexual Harassment

_____ Sexual Assault

_____ Stalking

_____ Intimate Partner Violence

_____ Domestic Violence

_____ Dating Violence

Additional Comments:

Agreement Between United Services, Domestic Violence Program and Quinebaug Valley Community College

This Agreement is entered into by *Domestic Violence Program, United Services*, (United Services), and *Quinebaug Valley Community College* (hereinafter referred to as QVCC or the College). This Agreement formalizes the commitment of the parties to work together to provide trauma-informed services to student and employee victims of domestic violence and stalking and to improve the overall response to dating violence, domestic violence and stalking at QVCC. The parties share the goal of preventing dating violence, domestic violence and stalking on the campus and in the community and responding appropriately to students and employees who are victims of domestic violence and stalking. This agreement does not preclude United Services from entering into a "for payment" contract with QVCC.

Description of the Partner Organizations

United Services is a non-profit, community-based organization which offers a wide array of services designed to respond to the needs of domestic violence victims and their children throughout their journey to become free of abuse. Services are available to anyone who is a victim of domestic abuse, regardless of age, gender, sexual orientation, ethnicity, religion, economic status or disability. United Services provides free, confidential prevention and intervention services and support to include 24-hour hotline, emergency safe housing, risk assessment, counseling, court-based victim advocacy, information and referral.

QVCC was founded in 1971 and serves approximately 2000 for-credit students and 1500 non-credit students, and employs over 100 faculty and staff members. Its mission is to provide innovative educational, social, and cultural opportunities in a welcoming and supportive environment. In line with this mission, QVCC enforces Title IX of the Education Amendment of 1972 which prohibits acts of sexual misconduct (sexual harassment, sexual assault, dating violence, domestic violence and stalking) at educational institutions and has created a Campus Resource Team and a Campus response Team, multidisciplinary teams of professionals devoted to ensuring a comprehensive, coordinated, effective response to issues of sexual misconduct.

History of Collaboration

QVCC and United Services have collaborated for many years to provide information to students about dating violence, domestic violence and stalking and to organize educational programs for students at QVCC. This Agreement builds on the previous collaboration to provide services to victims and training to additional university officials as resources and capacity allow.

The Role of United Services

United Services agrees to:

- A. Appoint a qualified staff member to focus on making services accessible to and appropriate for students and employees referred by QVCC.

- B. Appoint a qualified staff member to serve as a liaison with QVCC's Campus Resource Team.
- C. Continue to make 24-hour domestic violence hotline numbers available in both English and Spanish to students and employees of QVCC.
- D. Provide confidential crisis intervention, counseling, information and referral, and legal advocacy as requested by students and employees.
- E. Provide students and employees of QVCC with information on reporting options, including how to file a complaint with QVCC, how to report a crime to campus officials, and how to report a crime to the appropriate law enforcement organization. United Services will also offer to assist the student or employee throughout the process.
- F. Where feasible, United Services will provide QVCC with aggregate data periodically, such as on a semester or academic year basis, regarding incidents of domestic/dating violence and stalking to assist QVCC in identifying patterns or systemic problems related to domestic/dating violence and stalking that may exist at QVCC. No identifying information will be provided.
- G. Meet regularly with QVCC's Campus Resource Team. At these meetings United Services will:
- share information about the needs of victims and trends in dating violence, domestic violence and stalking,
 - discuss services provided by United Services, and additional services that may be needed by students and employees of QVCC.
 - discuss the effectiveness of QVCC's dating violence, domestic violence and stalking prevention and response programs.
- H. In coordination with QVCC, the staff at the Board of Regents for Higher Education and the Connecticut Coalition Against Domestic Violence (CCADV), provide training opportunities to QVCC student services staff and other employees and college officials involved in student conduct proceedings. Topics of these training sessions may include:
- incidence and prevalence of dating violence, domestic violence and stalking
 - types of dating violence, domestic violence and stalking
 - the effects of dating violence, domestic violence and stalking on victims
 - the crimes of family violence and stalking
 - orders of protection
 - the neurobiology of trauma as it relates to victims
 - safety planning and appropriate methods for interviewing and communication with victims.
- I. Assist QVCC with the development and provision of prevention and training to

students, employees and college officials.

- J. Participate, where feasible, on QVCC's Campus Resource Team and/or other coordinated team efforts, as deemed appropriate.

The Role of Quinebaug Valley Community College

QVCC agrees to:

- A. Appoint a member of the Campus Resource Team to serve as the liaison with United Services.
- B. Provide training to United Services staff about on-campus resources that are available to student and employee victims of intimate partner violence and stalking; the federal and state requirements for colleges in responding to dating violence, domestic violence and stalking; reporting procedures for victims who wish to file a report with campus security and/or a complaint with QVCC officials; the student code of conduct and disciplinary process; and the educational accommodations that can be provided to victims of domestic violence.
- C. Provide printed and online materials about reporting options for students and employees, including information about how to file a complaint with QVCC and how to report a crime to the law enforcement agency with the appropriate jurisdiction.
- D. Inform United Services about the reporting obligations of QVCC employees and identify those school employees with whom students can speak confidentially (and any exceptions to that confidentiality.)
- E. Inform United Services about QVCC's prohibitions on retaliation, how allegations of retaliation can be reported, and what protections are available for students and employees who experience retaliation.
- F. Ensure availability of the Campus Resource Team Coordinator to meet regularly with United Services.
- G. Collaborate with United Services on prevention approaches and activities.
- H. Conduct victim satisfaction surveys or use other methods to assess the effectiveness of the services provided to students and employees.
- I. Ensure meeting space is available, upon request, for CCADV staff to meet students and employees.

Confidentiality

United Services and QVCC affirm the importance of providing students and employees with options for confidential services and support. All services provided by United Services to students and employees of QVCC will be kept confidential except in the

following circumstances:

- A. If the student or employee wants information shared with the law enforcement agency with the appropriate jurisdiction, United Services will obtain informed consent for release of information. When releases of information are required, they will be written, informed, and reasonably time-limited.
- B. QVCC is committed to maintaining the privacy of student record information, consistent with the law, especially with respect to matters pertaining to sexual violence. The Family Educational Rights and Privacy Act (FERPA) requires that the QVCC not provide access to or disclose personally identifiable student information maintained in QVCC records without the prior written consent of the student, unless access or disclosure is permitted or required pursuant to the limited provisions of FERPA that permits access or disclosure to such information without the student's prior written consent.
- C. The privacy of victims shall be protected. The victim's identity shall not be disclosed to the general public without the consent of the victim or as required by law.
- D. If the federal or state law requires disclosure because there is an imminent risk of harm to self or others, QVCC's Title IX Coordinator will determine: 1) who will be notified; 2) in what form; 3) what information will be provided to the victim regarding this disclosure; and, 4) what steps will be taken to protect the victim from the imminent risk.

Term of This Agreement

This agreement shall be in force from July 1, 2018 through June 30, 2020.

By: 
Paul Martland, Dean of Administrative Services

Quinebaug Valley Community College

Date: 5/18/18

By: 
President/CEO Diane L. Manning

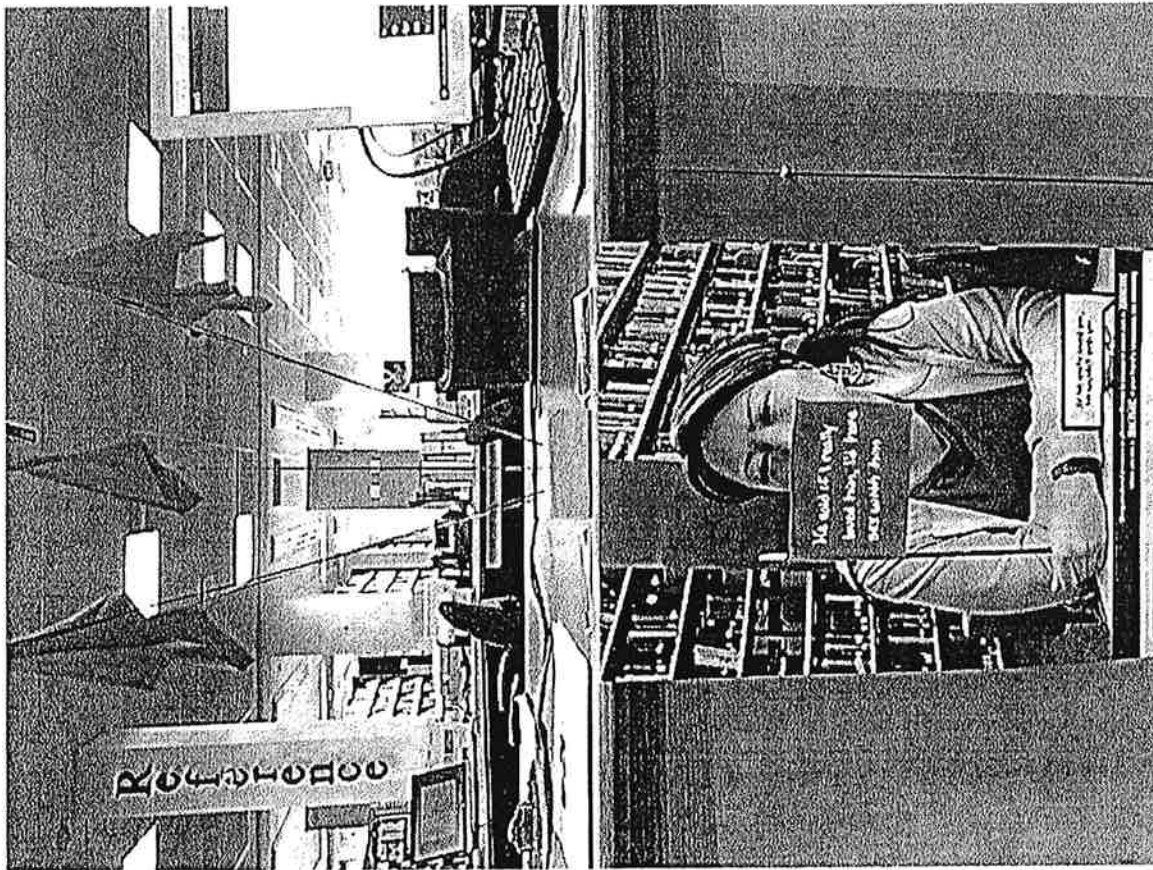
United Services

Date: 5/17/18

Desjardins, Karla E

From: Brown, Louise S
Sent: Thursday, July 13, 2017 12:57 PM
To: Desjardins, Karla E
Subject: FW: Red Flag

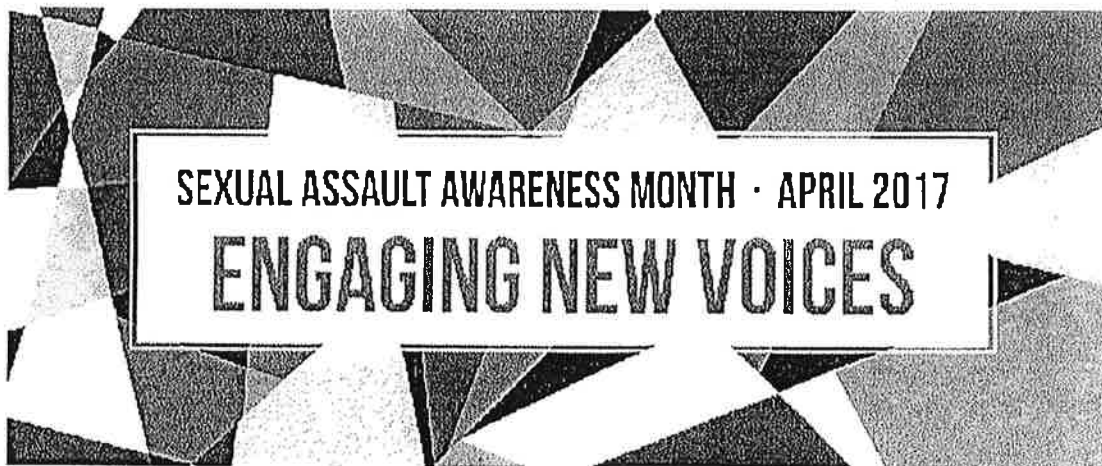
Hi Karla,
Here is a picture.
Best wishes,
~ Louise



Desjardins, Karla E

From: Brown, Louise S
Sent: Thursday, April 6, 2017 4:09 PM
To: QV-All College
Cc: María Busineau
Subject: SAAM Event
Attachments: SAAM Event 2017.pdf

**As a way to recognize April as Sexual Assault Awareness Month [SAAM],
Representatives from The Sexual Assault Crisis Center of Eastern Connecticut, Inc.
will be at QVCC Wednesday, April 12 at 11:00 am, outside the Danielson Student Success
Center.**



The Sexual Assault Crisis Center of Eastern
Connecticut, Inc. Information Session

April 12, 2017 at 11:00 am

Outside the Student Success Center

Allison Occhialini, College Advocate & Maria
Busineau, Associate Director

**JOIN THE CONVERSATION, ASK
QUESTIONS, GET ANSWERS**

24-HOUR HOTLINE – 888-999-5545



QUINEBAUG VALLEY
COMMUNITY COLLEGE

JOIN US TO

The United Services Domestic Violence Program is now offering Certification Training

Eastern Connecticut State University
83 Windham Street, Willimantic, CT

Friday | 4/7, 9 am - 5 pm

Fridays | 4/21, 4/28 9 am - 5 pm

This course teaches students about the dynamics of domestic violence and trains them to work for a domestic violence program. It is a valuable learning experience and a great resume builder.

Contact Patti-Sue Brown, Community Educator
United Services, Domestic Violence Program
usidvp@usmhs.org

- Dynamics of battering
- Crisis intervention strategies and techniques
- Legal protections and options for victims
- Sexual assault and marital rape
- Confidentiality policies and protections
- Impact of domestic violence on children
- State and community resources



EasternWomensCenter



@Eastern_WC



United Services, Inc.
Creating healthy communities
Jeffrey P. Ossen Foundation

Social Work Club | Women's Center | Division of Student Affairs
Office of Continuing Studies and Enhanced Learning
Sexual Assault & Interpersonal Violence Response Team (SAIV-RT)

Desjardins, Karla E

From: Kacerik, Amy E
Sent: Friday, May 5, 2017 4:13 PM
To: QV-Faculty; QV-Adjuncts
Cc: Desjardins, Karla E; Martland, Paul
Subject: Please invite students to participate in the Not Anymore online program to promote healthy relationships
Attachments: not anymore flyer_II.docx

Not Anymore is an interactive online program designed to prevent sexual assault, dating and domestic violence, and stalking.

Please encourage students to take the quiz at studentsuccess.org/CODE/qvcc *use code 16qvcc* by May 31, 2017 and be entered to win a prize from the QVCC Bookstore!

Questions? Please contact Amy Kacerik or Karla Desjardins for additional information.



Amy E. Kacerik
Director of Student Services/Registrar
Quinebaug Valley Community College
742 Upper Maple Street
Danielson, CT 06239
860-932-4104
Fax: 860-932-4304
akacerik@qvcc.edu



COMMUNITY COLLEGE

Break the Cycle

Because Everyone Deserves
a Healthy Relationship

Take the quiz at

studentsuccess.org/CODE/qvcc

use code 16qvcc **by May**

**31, 2017 and be
entered to win a
prize from the**

QVCC Bookstore!

MISSION

Not Anymore
is an
interactive
online
program
designed to
prevent
sexual
assault,
dating and
domestic
violence, and
stalking.



Preventing and Responding to
Intimate Partner Violence on
Campus
09/13/2017

Campus Hearing Board Training
09/22/2017

Responding to Sexual Violence
on Campus: Policy Implications
for Higher Ed
10/26/17

Paul
Karla

Intervention Strategies for
Professionals Working with
Victims and Survivors of Sexual
Violence
10/26/2017

Bringing in the Bystander
10/27/2017

Jenn
Karla

The Intersection of Stalking,
Intimate Partner Violence and
Technology on Campus
11/15/2017

Karla
Michelle
Kim